



**GOVERNMENT OF ANTIGUA AND BARBUDA
MINISTRY OF HEALTH, WELLNESS, SOCIAL TRANSFORMATION AND THE
ENVIRONMENT**

DEPARTMENT OF ENVIRONMENT

Provision of Consultancy Services for the Midterm Evaluation of the GCF Project Titled FP133 ‘**Resilience to hurricanes in the building sector in Antigua and Barbuda**’ funded by the **Green Climate Fund (GCF)**’

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| Job Title | Consultant for Midterm Evaluation under project titled FP133 ‘ Resilience to hurricanes in the building sector in Antigua and Barbuda ’ |
| Contracting Authority | Department of Environment, Ministry of Health, Wellness, Social Transformation and the Environment, Antigua and Barbuda |
| Date of Issue | 17 June 2025 |
| Deadline | 4 July 2025 |
| Duration | Seven (7) months |
| To Apply | <p>Firms are invited to apply for this opportunity.</p> <p>Please email the Procurement Officer at doe.procurementunit@ab.gov.ag and copy (Cc) doe@ab.gov.ag</p> <p>Applicants are to provide the following documentation:</p> <ol style="list-style-type: none"> 1. Cover Letter (<i>no more than 2 pages</i>) outlining how your experience, skills, qualifications are suited for the position. 2. Technical Proposal that details the: <ul style="list-style-type: none"> - Proposed approach, methodology, tools as well as the activities to be undertaken for the implementation and management of the assignment, including an operational work plan with timelines for achieving the objectives of the consultancy (<i>not exceeding 10 pages in length</i>). 3. Curriculum Vitae detailing the credentials, experience, and the expertise of the firm or a team of experts, achievements, and qualifications. 4. Contact information for three (3) professional references 5. Business information of the consulting firm 6. One writing sample of previous work (technical reports and |

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| | <p>studies, knowledge products, etc.)</p> <p>7. A Financial Proposal that includes a detailed budget with a breakdown for key activities and deliverables.</p> <p>Please use email subject line: <i>'Midterm Evaluation Consultant for FP133 GCF Build'</i></p> <p>Shortlisted candidates may be invited for an interview to further discuss their proposals and qualifications.</p> <p>In the event that clarification questions are required, please use email subject line: <i>'Inquiry: Midterm Evaluation Consultant for FP133 GCF Build'</i></p> |
| Equal Employment Opportunity (EEO) | <p>The Department of Environment (DoE) provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, colour, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation. The DoE also strives to achieve equal employment opportunity in all personnel operations through continuing diversity enhancement programs.</p> |
| PROHIBITIVE PRACTICES | <p>The DOE has a zero-tolerance policy for prohibitive practice which means:</p> <ul style="list-style-type: none"> • 100% of complaints for this practice is review by the DOE and then must be passed onto an independent contractor. • The DOE shall report all prohibitive practice complaints to the [GCF]; • If the investigator finds that there is a breach of the PP policy by the contractor the contract will be terminated. <p>These practices are:</p> <ul style="list-style-type: none"> • Abuse; • "Coercion" or Coercive practice; • "Collusion" or Collusive practice; • "Corruption" or Corrupt practice; • Financing of Terrorism or Terrorist Financing • "Fraud" or Fraudulent practice; • Money Laundering; • Obstructive practice; and • Retaliation against Whistleblowers or Witnesses. <p>If the Contractor and or staff of the Accredited Entity-Department of the Environment (DOE) the Development Control Authority (DCA) or the Ministry of Finance's Project Management Unit (MOF-PMU) violates any of the above in the process of executing this contract the contractor may report directly to the GCF at the following website: https://iiu.greenclimate.fund/reporting-fraud/how-to-report Or to the DOE complaint mechanism at: https://www.environment.gov.ag/contact</p> <p>Your complaint and its information will be sent to the Integrity Commission and then processed at the DOE. Complainants can be kept confidential, but the accusations will be communicated to the relevant persons. Before any actions are taken the DOE will assess the</p> |

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| | <p>accuracy of the information provided. Complainants must note that there is a penalty under the laws of Antigua and Barbuda for providing false information. Noted further that once the investigation is completed the DOE is legally obligated with a duty to report to the GCF.</p> |
| BACKGROUND CHECKS INFORMATION | <p>The DOE is, therefore, asking that all applicants who are shortlisted be prepared to provide information to allow the DOE to better communicate to our partners at the Green Climate Fund (GCF), our contractors and service providers. Information needed includes, but not is not limited to, company registration, police record, certificate of good standing with the Inland Revenue Department, registration information from the Social Security, Medical Benefit, and education levy. Applicants are encouraged to be in good standing with these organizations. Please note that if the police record indicates that the company has violated any laws does not necessarily disqualify the company from winning the bid. Where references are requested at least one of these must come from your immediate past client/employer. In addition to this, the contract will be subject to further background check if required. If this is required, the successful company will be notified accordingly.</p> <p>The DOE will also be conducting checks to determine if the bidder was placed on relevant international sanctions lists or “blacklisted” by the Caricom Climate Change Center (5Cs), if so the bidder will not be considered.</p> |
| DATE OWNERSHIP AND CONFIDENTIALITY | <p>The data, information, output, or material that are collected and/or developed under, or in connection to, the execution of the SIRF Fund Project and this AGREEMENT is property of the Government of Antigua and Barbuda. The Government of Antigua and Barbuda shall retain ownership to the aforementioned property including its title, interest, copyright, and other intellectual property rights.</p> |
| PRIVILEGES AND IMMUNITY NOTIFICATION | <p>The GCF, its proceeds, and other assets are accorded certain status, privileges, immunities, and exemptions as are necessary for the fulfilment of its purposes and carrying out the functions entrusted to it in the territory of Antigua and Barbuda, and that its staff and experts similarly enjoy such privileges, immunities, and exemptions as are necessary for the independent exercise of their official functions in connection with the GCF, in accordance with the <i>Privileges and Immunities Agreement between the GCF and the Government of Antigua and Barbuda</i> dated 20th July 2016.</p> <p>The Government of Antigua and Barbuda is, therefore, undertaken to be responsible for the management and remedy for any legal judgement against the project Accredited Entity or the Executing Entity.</p> |
| LATE BIDS | <p>Late bids will not be accepted.</p> |

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| RIGHTS OF ACCEPTANCE | The Department of Environment reserves the right to accept or reject any proposal, to render any or all of the proposals as non-responsive and to reject all proposals at any time prior to the award of contract, without incurring any liability, or obligation to inform the affected bidder(s) of the grounds for the Department of Environment's action. The Department of Environment shall not be obliged to award the contract to the lowest priced offer. The decision of the Department of Environment in this regard is final and binding. |
| CONFLICT OF INTEREST REQUIREMENTS | The company receiving the contract award must sign a conflict-of-interest declaration and cannot sub-contract or pay staff members of the Department of Environment to complete the tasks outlined within this Request for Proposals. |



TERMS OF REFERENCE

INTRODUCTION

This Terms of Reference (ToR) is for consultancy services to conduct the Midterm Evaluation (MTE) of the GCF project titled “Resilience to hurricanes in the building sector in Antigua and Barbuda” funded by the Green Climate Fund (GCF). The project, implemented by the Department of Environment (DoE) and executed by the Ministry of Finance (MOF), Antigua and Barbuda, addresses the increasing frequency and intensity of Category 4 and 5 hurricanes and the need for resilient infrastructure in the country. The MTE is to assess the project’s progress toward achieving its objectives and suggest mid-course corrections.

I. ABOUT THE DEPARTMENT OF ENVIRONMENT

The Department of Environment (DOE) is an agency within the Ministry of Health, Wellness, Social Transformation, and the Environment in the Government of Antigua and Barbuda. The DOE is accredited to the Green Climate Fund (GCF) and the Adaptation Fund (AF) and partners with other internal donors and agencies. Its overall mission is to provide technical advice on the environment and to design and implement projects on behalf of the Government and the people of Antigua and Barbuda. These interventions are designed to protect and enhance the environment, as well as seek common solutions to national, regional and global environmental challenges.

The DOE’s project portfolios cover four (4) main areas:

- Climate Change Programme (including adaptation, mitigation, and capacity building)
- Biodiversity Programme
- Pollution Programme
- Monitoring, Evaluation and Data Management Programme

II. ABOUT THE SIRF FUND

The Sustainable Island Resource Framework Fund (SIRF Fund) is a national fund developed by the Government of Antigua and Barbuda to manage environmental, climate mitigation, and adaptation funding from both international and domestic sources. Established under the Finance Administration Act (2006) as a Special Fund, it allows the country to allocate income from various sources towards its environmental and climate change objectives. Domestic contributions to the fund come from sources such as Green Card Park visitation fees, pollution charges, carbon credits, taxes, levies, and other prescribed fees. Internationally, the SIRF Fund serves as a mechanism for managing bilateral and multilateral funding designated for purposes outlined in the Environmental Protection and Management Act (2015), acting as an implementing entity for sustainable financing.

III. GREEN CLIMATE FUND (GCF) BUILD PROJECT BACKGROUND

The GCF project, FP133 titled ‘Resilience to hurricanes in the building sector in Antigua and Barbuda’ is part of Antigua and Barbuda's national effort to adapt to the increased frequency of hurricanes due to climate change. Funded by the **Green Climate Fund (GCF)**, this project is being implemented by the **Department of Environment (DoE)**, within the **Ministry of Health, Social Transformation and the Environment**, and executed by the **Ministry of Finance**. The project focuses on building resilience in the public and community buildings to ensure their ability to withstand the stronger hurricanes now expected as a result of climate change.

The project has the following main objectives:

1. **Strengthening the structural integrity of critical public service and community buildings** such as hospitals, schools, fire stations, and police stations.
2. **Ensuring the uninterrupted supply of power and water** to these critical buildings during extreme climate events.
3. **Mainstreaming climate change adaptation** into the national building sector, including financial, insurance, and banking systems, to create a sustainable, climate-resilient development pathway.
4. **Strengthening climate information services** to improve early warning systems and emergency preparedness.

The project aims to directly benefit over **70,000 vulnerable people**, with indirect benefits for the entire population of Antigua and Barbuda, helping mitigate the impact of extreme climate events on human life, public health, and the economy. Additionally, the project will create a model for other Small Island Developing States (SIDS) to follow in building climate-resilient infrastructure.

IV. PURPOSE OF THE CONSULTANCY

The purpose of the consultancy is to conduct a **Midterm Evaluation (MTE)** of the GCF project titled **"Resilience to Hurricanes in the Building Sector in Antigua and Barbuda"**, **funded by the Green Climate Fund (GCF)** and implemented by the **Department of Environment (DoE)** in Antigua and Barbuda. The evaluation will provide an independent assessment of the project's implementation progress, effectiveness, efficiency, relevance, and likelihood of achieving its intended outcomes. The evaluation will also identify lessons learned, areas for improvement, and recommendations for corrective actions to ensure successful project completion. The consultancy will provide an unbiased and comprehensive evaluation that adheres to the [Evaluation Policy for the Green Climate Fund](#).

The consultancy will provide recommendations to improve the effectiveness and efficiency of the project in its remaining duration and help guide its successful completion. The findings and insights from the midterm evaluation will also inform future climate adaptation initiatives, particularly in the context of building resilience to hurricanes in Small Island Developing States (SIDS).

V. MTE SCOPE OF WORKS

The Midterm Evaluation (MTE) will assess the progress of the project titled “*Resilience to Hurricanes in the Building Sector in Antigua and Barbuda*”. The evaluation will take into consideration the following criteria and questions which are intended to guide evaluators to deliver credible and trusted evaluations that provide assessment of progress and results achieved in relationship to the GCF investment. The evaluation should also identify learnings and areas where restructuring or changes through adaptive management in project implementation are needed; and make evidence-based clear and focused recommendations that may be required for enhancing project implementation to deliver expected results.

1. Relevance, effectiveness and efficiency of projects and programmes

- Are the planned project objectives and outcomes relevant and realistic to the situation on the ground?
- Do outputs link to intended outcomes which link to broader paradigm shift objectives of the project?
- Are the planned inputs and strategies identified realistic, appropriate, and adequate to achieve the results? Were they sequenced sufficiently to efficiently deliver the expected results?
- Are the outputs being achieved in a timely manner?
- What and how much progress has been made towards achieving the overall outputs and outcomes of the project (including contributing factors and constraints)?
- How did the project deal with issues and risks in implementation?
- To what extent did the project's M&E data and mechanism(s) contribute to achieving
- What, if any, alternative strategies would have been more effective in achieving the project objectives?

2. Coherence in climate finance delivery with other multilateral entities

- Is there coherence and complementarity by the project with other actors for local other climate change interventions?
- To what extent has the project complimented other on-going local level initiatives (by stakeholders, donors, governments) on climate change adaptation or mitigation efforts?

3. Gender equity

- Are financial resources and project activities explicitly allocated to enable women benefit from project interventions?
- Does the project account in activities and planning for local gender dynamics and how project interventions affect women as beneficiaries?
- Do women as beneficiaries know their rights and/or benefits from project activities/interventions?
- How do the results for women compare to those for men?
- Is the decision-making process transparent and inclusive of women and men?
- To what extent are female stakeholders or beneficiaries satisfied with the project gender equality results?

4. Country ownership of projects and programmes

- To what extent is the project aligned with national development plans, national plans of action on climate change, or sub-national policy as well as projects and priorities of the national partners?
- How well is country ownership reflected in the project governance, coordination and consultation mechanisms or other consultations?
- Were the modes of deliveries of the outputs appropriate to build essential and/or necessary capacities, promote national ownership and ensure sustainability of the results achieved?

5. Innovativeness in results areas

- What role has the project played in the provision of "thought leadership," "innovation," or "unlocked additional climate finance" for climate change adaptation in the project and country context?

6. Replication and scalability

- What are project lessons learned, failures or lost opportunities to date?
- What factors of the project achievements are contingent on specific local context or enabling environment factors?
- Are the actions and results from project interventions likely to be sustained, ideally through ownership by the local partners and stakeholders?

7. Unexpected results (both positive and negative)

- What has the project's ability to adapt and evolve based on continuous lessons learned and the changing development landscape?
- Can any unintended or unexpected positive or negative effects be observed as a consequence of the project's interventions?
- What factors have contributed to the unintended outcomes, outputs, activities, results?

VI. MTE APPROACH & METHODOLOGY

The MTE Consultant will employ a mixed-methods approach that combines qualitative and quantitative data collection techniques to ensure a comprehensive and objective evaluation of the project. This consultant is expected to follow a collaborative and participatory approach, ensuring close engagement with the Project Team, Executing Entity, government counterparts, project beneficiaries, and other key stakeholders.

The following methodology should be followed to achieve the scope of works outlined in the consultancy:

1. Perform a Desk Review of documents including:

- a) Project Document (including logframe and results framework)
- b) Green Climate Fund (GCF) Approved Funding Proposal (FP133)
- c) Green Climate Fund Integrated Results Management Framework
- d) Annual Performance Reports (APRs)
- e) Quarterly Progress Reports (QPRs)
- f) Monitoring and Evaluation (M&E) reports
- g) Financial reports and budget revisions
- h) Minutes of Project Steering Committee meetings
- i) National climate change policies and other relevant legal frameworks

2. Inception Meeting and Report:

Hold an inception meeting with the project management team and other key stakeholders to discuss the scope of the evaluation, methodology, and data collection tools. Develop an inception report outlining the evaluation design, including detailed methodology, data collection instruments, a work plan, and timeline.

3. Data Collection Phase:

i. Stakeholder Mapping and Analysis

- a. Identify and map key stakeholders, ensuring diverse representation, including vulnerable groups.

ii. Data Collection Methods/Tools

- a. Conduct interviews, focus group discussions, and workshops with key stakeholders to evaluate project impacts and sustainability.
- b. Analyze monitoring data to assess project outcomes using baseline and endline comparisons.
- c. Visit project sites, document physical interventions, and observe changes since implementation.

4. Data Analysis Phase:

- a. Evaluate progress against the project's key performance indicators (KPIs) outlined in the results framework, focusing on areas such as infrastructure resilience, energy and water system decentralization, and capacity-building efforts.

- b. Review the project's financial management, including budget allocations, expenditures, and the use of co-financing.
- c. Assess the extent to which gender considerations have been integrated into the project and the impact on gender equality.

5. Progress Towards Results Matrix

The consultant will use the Progress Towards Results Matrix to assess the achievement of the project's outcomes. This matrix will:

- a. Review baseline data, midterm targets, and end-of-project targets.
- b. Evaluate progress using a "traffic light" rating system (green = on track, yellow = some delays, red = not on track).
- c. Provide justifications and recommendations for areas where the project is lagging.

6. IRMF Three-point Scale Scorecard Assessment

The consultant will utilize the [GCF's Integrated Results Management Framework \(IRMF\)](#)'s *three-point scale scorecard template* to conduct an assessment of the project's enabling environment indicators. The assessment will be done in relative (not absolute) terms, taking into consideration the starting point and the context of the project. Results of the assessment to be integrated into the evaluation report.

7. Synthesis and Report Writing

a. Draft Midterm Evaluation Report:

The consultant will prepare a draft report summarizing key findings, conclusions, and recommendations. The draft report will be shared with the project team and stakeholders for feedback.

b. Validation Workshop:

The consultant will present the findings at a validation workshop with key stakeholders, including the Department of Environment, project partners, government counterparts, project beneficiaries and other key stakeholders. The workshop will allow stakeholders to provide input on the findings and ensure that the recommendations are practical and actionable.

c. Final Midterm Evaluation Report:

The final midterm evaluation report will incorporate feedback and provide detailed recommendations to enhance project performance, with a focus on the remaining implementation period. It will also include an action plan for the project team to address any identified.

Final Midterm Evaluation Report will be shared and made publicly available by the Department of Environment through appropriate channels, such as online platforms, workshops, or conferences, to promote knowledge sharing, public awareness and inform future adaptation projects.

VII. DELIVERABLES AND SCHEDULE OF PAYMENTS

The expected deliverables of this assignment and the payment modalities are listed in the table below. The consultancy fee will be paid in installments (inclusive of all expenses related to the consultancy) and will be fixed regardless of changes in the cost components of the consultancy. The consultancy fee will be paid upon completion of the listed milestones.

| Deliverable No. | Deliverable Name | Description | Schedule | Payment |
|-----------------|--------------------------------|--|--|---|
| 1. | Inception Report & Workplan | A detailed report outlining the evaluation methodology, work plan, timeline, and key evaluation questions. | 14 working days after signing of contract | 10% after presentation and adoption of the Inception Report & Work Plan |
| 2. | Stakeholder Mapping Report | 1. Identification and mapping of key stakeholders, including diverse groups (e.g., community members, NGOs, government agencies). 2. Report detailing stakeholder engagement strategies and involvement in evaluation activities. | 20 working days after signing of contract | |
| 3. | Interim Data Collection Report | 1. Summary of initial findings from interviews, focus group discussions, surveys, and field observations. 2. Highlight emerging themes, trends, and preliminary conclusions | 15 working days after the adoption of Stakeholder Mapping Report | 10% after approval of Interim Data Collection Report |
| 4. | Validation Workshop | 1. Presentation of draft findings to key stakeholders (virtual or in- person) 2. Organize workshop to gather feedback, validate results, and refine recommendations. 3. Include feedback summary and adjustments made to draft report. | Within 5 working days after the delivery of Interim Data Collection Report | |

| Deliverable No. | Deliverable Name | Description | Schedule | Payment |
|------------------------|--|--|--|--|
| 5. | IRMF Three-point Scale Scorecard Assessment | The use of IRMF's three-point scale scorecard template to assess the project's enabling environment indicators. | 7 working days after Validation Workshop | 5% after the approval of Three-point Scale Scorecard Assessment |
| 6. | Draft evaluation Report & Presentation of Findings | 1A draft comprehensive midterm evaluation report structured as per Green Climate Fund guidelines. | 7 working days after Validation Workshop | 15% upon the presentation of findings. |
| 7. | Final Midterm Evaluation Report | A final report, including a two to three-page executive summary, a set of limited and strategic recommendations (not to exceed 10 recommendations in total), and a response addressing issues raised during the presentation of the draft. | 15 working days after the receipt of feedback from DOE and stakeholders | 20% after the approval of Draft Evaluation Report |
| 8. | Final Evaluation Report | Incorporate DOE and stakeholder feedback and finalize the evaluation report. | 10 working days after the receipt of feedback from DOE on the Draft Report | 20% after the approval of Final Evaluation Report |
| 9. | Inputs to the Management Response and Action Plan | A comprehensive set of inputs that form the foundation for an informed, actionable Management Response and Action Plan | Within 15 working days after the approval of Final Evaluation Report | 20% after the provision of the inputs to the Management Response and Action Plan |

VIII. DURATION

This Consultancy should not exceed seven (7) months, with the submission of the Final Midterm Evaluation Report by **30 January 2026**.

- Contract start date: **31 July 2025**
- Contract end date: **25 February 2026**

IX. REPORTING COORDINATION

Day-to-day technical supervision of the consultancy will be managed by the Evaluation Management Team, within the Monitoring, Evaluation and Learning (MEL) Unit, with support from M&E personnel. All updates, reports, deliverables, and other communications will be coordinated between these officers and the consultants.

X. IN-COUNTRY SUPPORT

The consultancy will be supported by Junior Consultants provided under the Department of Environment's Junior Consultancy Programme. The Junior Consultants will provide in-country evaluation support through serving as on-the-ground intermediaries, facilitating and supporting in-country data collection, coordination, and logistics during the evaluation process and/or any additional in-country support required by the evaluators for the duration of this consultancy.

XI. PAYMENT

The payment for the Consultancy will be made in installments and guided by the payment schedule provided in *VII. Deliverables and Schedule of Payments*. The consultant(s) will be responsible for making all necessary travel arrangements for the evaluation and cover all travel costs, if applicable.

XII. SUBMISSION GUIDE

Applicants are to provide the following documentation:

- i. **Cover Letter** (*no more than 2 pages*) outlining how your experience, skills, qualifications are suited for the position.
- ii. **Technical Proposal** that details the:
Proposed approach, methodology, tools as well as the activities to be undertaken for the implementation and management of the assignment, including an operational work plan with timelines for achieving the objectives of the consultancy (*not exceeding 10 pages in length*).
- iii. **Curriculum Vitae** detailing the credentials, experience, and the expertise of the firm or a team of experts, achievements, and qualifications.
- iv. Contact information for **three (3) professional references**
- v. **Business information** of the consulting firm.
- vi. **One writing sample** of previous work (technical reports and studies, knowledge products, etc.)
- vii. A **Financial Proposal** that includes a detailed budget with a breakdown for key activities.

XIII. REQUIRED QUALIFICATIONS AND EXPERIENCE

- Multi-disciplinary team with Master's degree or higher in Environmental Science, Climate Change, Development Studies, Economics, Social Sciences, or a related field.
- Minimum of 10 years of experience in evaluating international development projects, with a strong focus on environmental, climate change, and adaptation projects.
- Proven experience in conducting midterm and/or terminal evaluations for projects funded by international organizations, such as the Adaptation Fund, Green Climate Fund, or Global Environment Facility.
- Demonstrated expertise in Results-Based Management (RBM) frameworks, including development and evaluation of logical frameworks, outcome mapping, and the use of performance indicators.
- In-depth knowledge of climate change adaptation strategies, environmental sustainability, and ecosystem-based adaptation.
- Familiarity with the strategic priorities and operational policies of the Green Climate Fund and other climate finance mechanisms.
- Experience in risk analysis, sustainability assessments, and stakeholder engagement within the context of adaptation projects in Small Island Developing States (SIDS).
- Strong methodological skills in both qualitative and quantitative research methods, including the ability to design and implement surveys, interviews, and focus group discussions.
- Expertise in data analysis, synthesis of findings, and the formulation of actionable recommendations.
- Excellent written and oral communication skills in English, with a proven ability to prepare high-quality evaluation reports and deliver presentations to diverse audiences.
- Strong interpersonal skills and the ability to work effectively with government officials, community members, and project beneficiaries.
- Prior experience working in the Caribbean region, particularly in Antigua and Barbuda or other SIDS, is highly desirable.
- Ability to travel for field visits and stakeholder consultations within the evaluation timeline.
- Familiarity with gender-sensitive and inclusive evaluation approaches.

XIV. EVALUATION CRITERIA

Submitted proposals will be evaluated based on the criteria outlined in the table below:

| Criteria | Description | Weighting | TOTAL |
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| Organizational Capacity and Experience | Proven track record of at least 10 years in conducting evaluations related to climate change adaptation, disaster risk reduction, or infrastructure projects, particularly those funded by GCF, GEF, or Adaptation Fund (AF). | 10% | 15% |
| | Experience working in Small Island Developing States (SIDS) or similar socio-economic contexts, demonstrating an understanding of climate vulnerability and resilience-building strategies. | 5% | |
| Team Educational Qualifications and Expertise | The consultancy team should include specialists with advanced degrees (Master's or higher) in environmental sciences, climate change adaptation, international development, monitoring & evaluation, or related fields. | 10% | 25% |
| | Additional certifications related to monitoring and evaluation, disaster risk reduction, or climate resilience is an asset. | 5% | |
| | Multi-disciplinary team composition, including expertise in evaluation methodologies, gender analysis, data science, and stakeholder engagement. | 10% | |
| Technical Expertise | Demonstrated experience in monitoring and evaluation (M&E) using robust quantitative and qualitative techniques for climate resilience and infrastructure projects | 10% | 30% |
| | Familiarity with Green Climate Fund (GCF) evaluation processes, and experience with result- | 10% | |

| Criteria | Description | Weighting | TOTAL |
|---|---|-----------|-------------|
| | based management (RBM) evaluation methodologies | | |
| | Demonstrated understanding of gender-sensitive evaluation methodologies in climate adaptation projects. | 5% | |
| | Strong analytical skills, including the ability to synthesize complex information and provide actionable recommendations | 5% | |
| Proposed Methodology and Work Plan | The proposed methodology should be clearly articulated, demonstrating an understanding of the project's scope, evaluation questions and objectives. | 5% | 10% |
| | A detailed work plan outlining the approach, timeline, and deliverables for the evaluation | 5% | |
| Communication and Stakeholder Engagement | Demonstrated ability to produce high-quality reports and documents particularly in English | 3% | 5% |
| | Strong presentation and facilitation skills to engage effectively with diverse stakeholders, including government officials, community representatives, and funding agencies | 2% | |
| Financial Proposal | The financial proposal should provide a detailed cost breakdown, demonstrating value for money while ensuring the availability of skilled professionals and high-quality deliverables | 10% | 15% |
| EVALUATION TOTAL | | | 100% |