



## **REQUEST FOR EXPRESSION OF INTEREST (REOI):**

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### **CONSULTANCY FOR THE IMPLEMENTATION OF A VECTOR BORNE DISEASE FOCUSED PUBLIC EDUCATION CAMPAIGN IN ONE CARPHA MEMBER STATE**

#### **CONSULTANCY**

The Caribbean Public Health Agency (CARPHA), with funding from the 11th EDF Programme for the Support for Health System Strengthening for prevention and control of outbreaks of Zika and other mosquito-borne diseases in the Caribbean, is seeking to engage a consultant for the implementation of a vector borne disease focused public education campaign in one CARPHA member state.

#### **BACKGROUND**

Vector-borne diseases (VBDs) such as those caused by viruses and parasites which are transmitted to humans, mainly by mosquitoes, are a major threat to the health and economies of societies globally. Over 80% of the world's population is at risk of contracting a VBD with mosquito borne diseases (MBDs) having the greatest impact<sup>1</sup>. MBDs such as Malaria, Dengue, Chikungunya and Zika are diseases that account for approximately 17% of the estimated global burden of infectious diseases, with approximately 700, 000 attributable deaths each year.

The epidemics of Chikungunya (2014) and Zika (2016), current outbreaks of Dengue and other mosquito-borne disease threats show the need to have robust regional health security systems, especially since many CMS depend on tourism as a major source of revenue. There is therefore a need to strengthen the public health workforce and surveillance systems and most importantly educate and empower communities in the region to detect and respond to these public health threats.

#### **Objective of the Project:**

The overall objective of the project of which this contract will be a part is as follows:

To contribute to the improvement of public health of the Caribbean population through a reduction in morbidity associated with Zika and other mosquito-borne diseases.

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<sup>1</sup> Franklins, Lydia H. V., Jones, Kate E., Redding, David W., Abubakar, Ibrahim (2019). The effect of global change on mosquito-borne disease. The Lancet. [http://dx.doi.org/10.1016/S1473-3099\(19\)30161-6](http://dx.doi.org/10.1016/S1473-3099(19)30161-6).

**Eligibility.**

If shortlisted and invited to submit a tender,

Participation in tender procedures managed by the beneficiary(ies) is open on equal terms to all natural who are nationals of and legal persons (participating either individually or in grouping-consortium – of tenderers) effectively established in a Member State or a country, territory or region mentioned as eligible by the relevant regulations/basic act governing the eligibility rules for the grant as per **Annex A2a – PART II** to the practical guide.  
<https://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Please check the link above to determine if you are eligible to apply. You can also email [lalkhash@carpha.org](mailto:lalkhash@carpha.org) to verify eligibility, this must be done before the deadline date to submit your Expression of Interest mentioned below.

Tenderers must state their nationality in their tenders and provide the usual proof of nationality under their national legislation.

The rule does not apply to the experts proposed under the service tenders financed by the grant.

**Grounds for exclusion**

If shortlisted and invited to submit a tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

You can access the PRAG and Declaration form 14A at  
<https://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

*“Practical Guide to Contract Procedures for EU External Actions” (“PRAG”)*

**Protection of personal data**

Processing of personal data related to this procedure by the contracting authority takes place in accordance with the national legislation of the state of the contracting authority and with the provisions of the respective financing agreement.

The Request for Expression of Interest (REOI), the tender procedure and the contract relate to an external action funded by the EU, represented by the European Commission. If processing your reply to the invitation to tender involves transfer of personal data (such as names, contact details and CVs) to the European Commission, they will be processed solely for the purposes of the monitoring of the procurement procedure and of the implementation of the contract by the Commission, for the latter to comply with its obligations under the applicable legislative framework and under the financing agreement concluded between the EU and the Partner Country without prejudice to possible transmission to the bodies in charge of monitoring or inspection tasks in application of EU law. For the part of the data transferred by the contracting authority to the European Commission, the controller for the processing of personal data carried out within the Commission is

the head of legal affairs unit of DG International Cooperation and Development.

Details concerning processing of your personal data by the Commission are available on the privacy statement at:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

In cases where you are processing personal data in the context of participation to a tender (e.g. CVs of both key and technical experts) and/or implementation of a contract (e.g. replacement of experts) you shall accordingly inform the data subjects of the details of the processing and communicate the above mentioned privacy statement to them.

**Objective of the contract:**

The objective of this contract is as follows:

To decrease human exposure to mosquito borne diseases by developing, implementing, monitoring and conducting impact assessment of a community-based public education campaign (PEC) in support of a community-based vector control (CBVC).

**SELECTION CRITERIA**

**For Legal and Natural Persons**

**For Key Expert: Research Project Manager**

**Qualifications and Skills:**

- At least a Master's degree in a social sciences from a recognized university.

**General Professional Experience:**

- Minimum of five years working with teams of professionals and with senior-level technical officers
- Minimum of five years' experience in conducting research projects

**Specific Professional Experience:**

- Minimum of five years of experience developing and implementing community-based public health interventions
- Minimum of three years of conducting public health research which considers the cultural and political challenges faced by Caribbean territories
- Minimum of three or more years of health promotion experience

**BUDGET:** The maximum amount for this activity is EURO 116,000. (inclusive of incidentals)

**IMPLEMENTATION**

The **indicative** period of the contract is: June/July 2021 to Dec 2022/Jan 2023, a duration of **eighteen (18) months**.

## INVITATION

CARPHA invites eligible consultants to indicate their interest in providing the services. Interested consultants **must provide** information indicating that they are qualified to perform the services (CV's, brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, business profile, etc.). Suitably qualified consultants will be short-listed and invited to tender for the Project through a competitive procedure.

## DEADLINE FOR SUBMITTING EXPRESSIONS OF INTEREST

Expressions of interest must be delivered in English by email to the address below by

**Tuesday 25th May 2021 at 4.30 pm** Atlantic Standard Time (AST) to:

E-mail: [lalkhash@CARPHA.ORG](mailto:lalkhash@CARPHA.ORG)

Sharda Lal-Khanai  
Procurement Officer  
Caribbean Public Health Agency  
16-18 Jamaica Boulevard  
Federation Park  
St. Clair.  
PORT OF SPAIN

Following the assessment of the Expressions of Interest submitted, a shortlist of not less than three, and not more than eight applicants will be provided with the terms of reference and invited to submit technical and financial proposals. The proposal will be evaluated by a committee set up for this specific consultancy and the outcome officially communicated to all tenderers.

CARPHA reserves the right to reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not short-listing any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

**EOI's must be submitted using the template below**

## **Expression of Interest**

### **CONSULTANCY FOR THE IMPLEMENTATION OF A VECTOR BORNE DISEASE FOCUSED PUBLIC EDUCATION CAMPAIGN IN ONE CARPHA MEMBER STATE**

#### **1 SUBMITTED by <i.e. the identity of the Candidate>**

	<b>Name(s) of legal entity or entities making this EOI</b>	<b>Nationality<sup>2</sup></b>
<b>Leader<sup>3</sup></b>		
<b>Member</b>		
<b>Etc...</b>		

#### **2 CONTACT PERSON (for this EOI)**

<b>Name</b>	
<b>Organisation</b>	
<b>Address</b>	
<b>Telephone</b>	
<b>Fax</b>	
<b>e-mail</b>	

#### **3. Applicants are requested to describe how they fulfil the selection criteria listed in this call.**

<b>KEY EXPERT</b>	
<ul style="list-style-type: none"><li>At least a Master's degree in a social sciences from a recognized university.</li></ul>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<ul style="list-style-type: none"><li><b>GENERAL PROFESSIONAL EXPERIENCE:</b></li><li>Minimum of five years working with teams of professionals and with senior-level technical officers</li><li>Minimum of five years' experience in conducting research projects</li></ul>	

<sup>2</sup> Country in which the legal entity is registered.

<sup>3</sup> Add / delete additional lines for consortium members as appropriate. **Note** that a subcontractor is not considered to be a consortium member for the purposes of this EOI form. Subsequently, data on subcontractors must not appear in the data related to the economic, financial and professional capacity. If this EOI is submitted by an individual legal entity, the name of that legal entity should be entered as 'Leader' (and all other lines should be deleted). Any change in the identity of the Leader and/or any consortium members between the deadline for receipt of EOIs indicated in the REOI and the award of the contract is not permitted without the prior written consent of the CARPHA.

<p><b>SPECIFIC PROFESSIONAL EXPERIENCE</b></p> <ul style="list-style-type: none"> <li>• Minimum of five years of experience developing and implementing community-based public health interventions</li> <li>• Minimum of three years of conducting public health research which considers the cultural and political challenges faced by Caribbean territories</li> <li>• Minimum of three or more years of health promotion experience</li> </ul>	
<p>REMINDER: Interested consultants <b><i>must provide</i></b> information indicating that they are qualified to perform the services (CV's, brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, business profile, etc.).</p>	

#### 4 STATEMENT

I, the undersigned, the authorised signatory of the above Consultant (for consortiums, this includes all consortium members), hereby declare that we have examined the REOI referred to above. If our EOI is short-listed, we fully intend to submit a tender to provide the services requested in the tender documents.

We are fully aware that, for consortia, the composition of the consortium cannot be changed in the course of the tender procedure, unless CARPHA has given its prior approval in writing. We are also aware that the consortium members have joint and several liability towards CARPHA concerning participation in the above tender procedure and any contract awarded to us as a result of it.

Signed on behalf of the Consultant

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	