



REQUEST FOR EXPRESSIONS OF INTEREST (EOI)

Contract title:

CONSULTANCY TO ASSESS THE CXC-MANAGED REGIONAL EXAMINATION FOR NURSE REGISTRATION

The CARICOM Secretariat intends to contract a consultant for a period of five (5) months to undertake a consultancy to assess the CXC-Managed Regional Examination for Nurse Registration.

The overall objective of the project of which this contract will be a part is as follows:

The assessment of the Caribbean Examinations Council (CXC)-managed RENR to identify good practices, gaps, challenges, and lessons learned in the administration and management of the examination.

The main consultancy activities will include, but are not limited to, the activities captured in the table below.

Activities/Methodological Steps
Phase 1: Preparatory phase - Review documents to refine the approach and methodology of the assessment
<ul style="list-style-type: none">• Initial meeting/briefing (via videoconference) between the Consultant and the Technical Oversight Committee to discuss the management of the Consultancy including the terms and context of the consultancy, deliverables, timelines, the approach to the fieldwork and the accompanying logistics within each country, and the communication schedule (inclusive of the frequency of communication).• First compilation of information and work plan adjustment-the consultant will perform a desk review of the relevant documents related to the design and administration of the RENR• Preliminary document review to assess data availability and gaps and to outline recommendations to address those gaps• Identification of key stakeholders for the assessment• Identification of data sources• Detailed outline of the design and methodology of the Assessment• Drafting of the Inception Report detailing the methodology and approach of the Assessment with a detailed matrix and a work plan to complete the consultancy. Timelines within the work plan should include factor the time for the internal review of the deliverables.
Deliverables

Activities/Methodological Steps
<ul style="list-style-type: none"> • Inception Report
Phase 2 - Data collection and data analysis (via video conference and in-country visits)
<ul style="list-style-type: none"> • Development and pretesting of data collection tools targeting the various stakeholders • Data collection through teleconference, face-to face engagements with stakeholders (It is mandatory to have face-to-face engagements with the Caribbean Examinations Council and a sample of National Nursing Bodies) • Review of regional and global strategic documents • Conduct focus group discussions • Aggregation, analysis and triangulation of findings from the data collection methods <p>Deliverables:</p> <ul style="list-style-type: none"> • Presentation to the Technical Oversight Committee on the preliminary findings from the field exercise, challenges and limitations.
Phase 3 – Prepare the Draft Assessment Report
<ul style="list-style-type: none"> • Preparation of first Draft Report for feedback from the Technical Oversight Committee, and other stakeholders • Integrate feedback from the TOC and other stakeholders • Finalise the Draft Assessment Report <p>Deliverables:</p> <ul style="list-style-type: none"> • Draft Assessment Report • PowerPoint Presentation on the Findings • Final Assessment Report
Phase 4 – Dissemination of findings
<ul style="list-style-type: none"> • Prepare and present findings to stakeholders via videoconference

Interested candidates may express interest by submitting an updated **Curriculum Vitae (CV)**. Expressions of Interest must be submitted no later than 15:00 hours (Guyana time) on **Friday, 4 October 2024** to the following e-mail: selwin.grenion@caricom.org