

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – INDIVIDUAL SELECTION)

Country – Trinidad and Tobago

Name of Project – OECS Regional Health Project (P168539)

Loan No./Credit No./ Grant No.: IDA-D5120

Assignment Title: Individual Consultancy for the Development of a Regional Action Plan for Regional Preparedness and Response to Public Health Emergencies

Reference No.: TT-CARPHA-511065-CS-INDV

The Caribbean Public Health Agency (CARPHA) has received financing from the World Bank toward the cost of the OECS Regional Health Project and intends to apply part of the proceeds for consulting services for an *Individual Consultant*.

OBJECTIVE OF THE ASSIGNMENT

The overall objective is to improve country and regional capacity to respond to public health emergencies. The purpose of this consultancy is to draft a Regional Action Plan for Preparedness and Response to Public Health Emergencies that will guide countries in responding to internal and external public health threats.

This individual consultancy addresses Component Activity 2.2.1: Development of a regional preparedness and response Action Plan for public health emergencies, specifically, subcomponent 2.2.1.2 – Development of a Action Plan for Regional Preparedness and Response to Public Health Emergencies. This individual consultancy will be responsible for the development of the Regional Action Plan. The consultant will engage with stakeholders identified by CARPHA to clarify regional needs, capacities, goals, and objectives in responding to Public Health Emergencies (PHEs). This shall include consideration of countries' experiences on the COVID-19 pandemic response, gaps, lessons learned, and any best practices emanating.

BRIEF SCOPE OF WORK

The consultant will be expected to:

- Engage with regional stakeholders to understand their capacities and requirements for responding to public health emergencies at country and regional levels. The consultant will gather documents from completed after-action reviews and country multi-hazard emergency response plans which were completed during other phases of the WB-OECS project. This country's engagement will also include exploring the gaps uncovered, lessons learned, and best practices emanating during the COVID-19 pandemic response and the management of multi-hazard, concurrent incidents. These will inform the development of the Action Plan.
- Review WB and other partner agencies' activities and include them in the Action Plan, addressing specific activities related to preparedness and emergency management in health.
- Draft a Regional Action Plan for Preparedness and Response to Public Health Emergencies which outlines the roles and responsibilities of OECS countries and regional organizations in responding to public health emergencies.
- Incorporate into the Action Plan, best practices in the field of emergency response and lessons learned from regional emergency responses and simulation exercises previously completed.
- Undertake a Stakeholder training event to support the socialization of the Regional Action Plan.

The detailed Terms of Reference (TOR) for the assignment is **attached with this REOI**.

The Caribbean Public Health Agency (CARPHA) now invites eligible consulting individuals ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria is as follows:

QUALIFICATIONS AND EXPERIENCE

The candidate must possess the following qualifications and experience:

Academic Qualifications

- **Essential:** An advanced degree (at a minimum a Masters) in Public Health, Emergency Management, or a related field

Specific Experience

- At least 5 years of experience working in Public Health, Humanitarian, Emergency Management or related work experience,
- At least 5 years of experience in working in public health emergencies
- At least 5 years of experience in design and implementation of emergency planning
- At least 5 years of experience in managing projects revolving around public health issues faced by Caribbean territories
- Experience working with Caribbean countries will be an asset

General Experience

- Demonstrated knowledge of work-based training and education programs
- Demonstrated Experience in presentations and leading working groups at meetings/workshops
- Demonstrated broad knowledge of and ability to utilize principles, methods, techniques and systems of project management
- Proven ability to prioritize and manage time effectively, and contribute to a team environment of respect, recognition, and mutual accountability

Languages

- Excellent knowledge of English – written and spoken

Other Requirements

- Display Integrity
- Respect Diversity
- Have strong communication and interpersonal skills

(The consultant must be independent and free from conflicts of interest in the responsibilities they take on).

Duration of the assignment: The contract will be for a period of 6 months.

The attention of interested individual Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated July 2016, revised November 2017, and August 2018, setting forth the World Bank's policy on conflict of interest. Please refer to paragraph 3.17 of the Procurement Regulations on conflict of interest related to this assignment which is available on the Bank's website at <http://pubdocs.worldbank.org/en/178331533065871195/Procurement-Regulations.pdf>

A Consultant will be selected in accordance with the Open Competitive Selection of Individual Consultants set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours 8:00 am to 4:00 pm from Monday to Friday.

Expressions of interest must be delivered in a written form to the address below by e-mail by Friday 24th October 2025.

Caribbean Public Health Agency
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