



Caribbean Community Climate Change Centre

REQUEST FOR EXPRESSIONS OF INTEREST

Country:	Commonwealth of Bahamas
Donor:	Green Climate Fund (GCF)
Project Name:	Developing a Climate Resilient Health System in The Bahamas
Contract Title:	Consultancy to conduct a stocktake and gap assessment of policies, strategies and plans of the Ministry of Health for the islands of New Providence, Grand Bahama and Abaco in The Bahamas
Contract No.	Contract #31/2021/GCF/Bahamas/CCCCC
Type of Consultant	Individual
Type of Contract:	Fixed Price
Estimated value of the services	US\$36,000 (exclusive of travel expenses)
Estimated Start Date:	July 2021
Contract Duration:	7 months
Deadline for Submission of Proposals:	On or before 2:00pm (GMT-6), Friday 18 June 2021

The Caribbean Community Climate Change Centre (CCCCC) has received financing from **Green Climate Fund (GCF)**, toward the cost of the project titled “**GCF Bahamas Readiness IV - Developing a Climate Resilient Health System in The Bahamas**” and intends to apply part of the proceeds towards the contracting of a **Consultancy to conduct a stocktake and gap assessment of policies, strategies and plans of the Ministry of Health for the islands of New Providence, Grand Bahama and Abaco in The Bahamas.**

The Consultancy (“the Services”) include but are not limited to:

1. Review relevant national documents and reports, policies, and plans for context when executing the assignment.



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2. Complete a Stocktake Report and Gap Assessment of policies, strategies and plans of the Ministry of Health inclusive of the validation of previous gap analyses, energy audits conducted on MoH's health facilities with respect to climate SMART health facility needs and improvements.
 3. Deliver workshops to obtain stakeholders' feedback and validate the Stocktake Report and Gap Assessment report findings and on climate SMART health strategies and policies.
 4. Develop recommendations and action plan to address the identified gaps.
 5. Capture lessons learnt during project implementation – lessons learned log could be used in this regard.

All suitably qualified persons are invited to submit their Expression of Interest (EOI) covering the points outlined in the TOR and accompanied by the following application documents:

- a) **Letter of motivation outlining motivation and how your experience, skills, qualifications and professional networks fit with the required job description.**
- b) **Curriculum vitae or Résumé with full details of experience, achievements, qualifications and names.**
- c) **Contact details of three (3) references.**
- d) **The Ministry of Health as the executing agency expects that all applicants complete:**
 - i. The Bahamas PSC 7 form
 - ii. The Bahamas Security Questionnaire
- e) **The Ministry of Health as the executing agency expects that the successful consultant will:**
 - i. Sign a declaration related to the Ministry of Health's Secrecy Act at the commencement of the contract
 - ii. Participate in an orientation session
 - iii. Complete the Exit Survey Form at the completion of the contract

Consultants will be selected in accordance Consultants' Qualifications Selection (CQS), meaning that a consultant will be selected based on experience and competence relevant to the assignment.



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Further information can be obtained at the email address awilliams@caribbeanclimate.bz during office hours 8.00 a.m. to 12.00 noon, and 1.00 p.m. until 5.00 p.m.

Submissions of EOIs.

- (i) **EOI must be uploaded as files to <http://www.caribbeanclimate.bz/bidsubmission/>.**
- (ii) **The subject matter of the submission must read: “Stocktake and gap assessment of policies, strategies and plans of the Ministry of Health, The Bahamas”**
- (iii) **EOI’s must be secured with a password. Such password must be emailed to awilliams@caribbeanclimate.bz no later than 15 minutes prior to the deadline for bid submission. The subject matter for email containing password must read: “Stocktake and gap assessment of policies, strategies and plans of the Ministry of Health, The Bahamas” (Consultant’s Name).**

Requests for Clarification: **email: procurement@caribbeanclimate.bz Attention: Ms. Allison Williams, Procurement Officer. Requests for clarification should be received by the Centre no later than: Monday, 14 June 2021.** Consultants are advised that the responses to the requests for clarification will be only posted on the Centre’s Webpage at: <https://www.caribbeanclimate.bz/category/opportunities/>

The deadline for the submission of EOI’s is 2:00pm (GMT-6), Friday 18 June 2021.

The Caribbean Community Climate Change Centre reserves the right to accept or reject any submission and to annul the process and reject all submissions at any time prior to the contract signature without thereby incurring any liability.