

CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN

Goods and Related Services(CCS)

1 January, 2020- 31 December, 2020

DESCRIPTION OF ACTIVITY	Source of Funding	Procurement Method	Expected Start Date(Date by which goods/services are required)	EXPENDITURE PHASING							
				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$				
				Contracted Services - CARICOM Secretariat, Headquarters							
				Generator	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****
Intrusion Alarm System	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Air Conditioning Unit	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Glass Doors	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
CCTV System	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Canon photocopiers and faxes	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****				
Lexmark Photocopiers	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****				
HP Copiers	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Xerox Copiers	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****				
Pest Control Treatment	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Fire Alarm System	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****				
<u>Location - Annexe</u>				*****	*****	*****	*****				
Air Conditioning Units	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Elevator	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Intrusion Alarm System	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Automatic Gates/barrier	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
CCTV System	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Generator/Automatic Transfer Switch	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****				
Pest Control Treatment	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$
Location - Secretary-General's Residence							
CCTV	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Swimming pool	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****
Pest Control Services	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Generator	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****
AC unit	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Garage doors/sliding gate - SG's residence	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Intrusion Alarm System	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Cross Bailey Medalist Pen ATO55-6 Engraved with "CARICOM"	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Special Paper for Printing Invitations, menu cards etc. (Ivory and white)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Envelopes to Match Paper (Ivory and White)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Lamination of Folders (Letter Size)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Gift Bags for SG's Christmas Gifts (assorted)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Gift Paper (dark/light blue)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Branded Ribbons	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
2020 Christmas Cards (Secretary-General and Members of EMC) (600)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Miniature bows	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$				
				Avery Clear/ Transparent Mailing Labels # 15663 (2"x4")	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
				Avery Clear/ Transparent Labels # 15662 (1 1/3" x 4")	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Silver Trays	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Bostitch - Long Reach Stapler	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Customised Leather Folders for the Secretary-General	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Travel Duffle Bag on wheels. (To take documents to meetings held in Member States.)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Gifts for use by the Secretary-General.	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Customised Ribbons	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Liquid Paper - DryLine Grip	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Post-It Flags (various colours)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Deputy Secretary General's Residence				*****	*****	*****	*****				
Pest Control Services	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Fire Extinguishers at HQ/Annexe/SG's residence	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
General Maintenance Supplies											
Electrical Supplies	CCS	Shopping	April 1, 2020	*****	*****	*****	*****				
Plumbing/Chlorine Supplies	CCS	Shopping	June 1, 2020	*****	*****	*****	*****				
AC Spares/ Supplies/Repairs	CCS	Shopping	September 1, 2020	*****	*****	*****	*****				
Injectors of generator - CCS HQ	CCS	Shopping	September 1, 2020	*****	*****	*****	*****				
Painting Supplies	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$
Photocopier Maintenance Spares	CCS	Shopping	Ongoing	*****	*****	*****	*****
Maintenance Work Projects (Contracted)							
Painting of Chain Link fence and CCS HQ	CCS	Shopping	11-Apr-20	*****	*****	*****	*****
Repairs to floor and Sealing of air Spaces CCS .HQ	CCS	Shopping	11-Apr-20	*****	*****	*****	*****
Painting of front fence CCS HQ	CCS	Shopping	11-Apr-20	*****	*****	*****	*****
Painting and repainting of guard hut	CCS	Shopping	11-Apr-20	*****	*****	*****	*****
Installation of lighting fixtures	CCS	Shopping	11-Apr-20	*****	*****	*****	*****
Painting of Northeastern Drains	CCS	Shopping	11-Apr-20	*****	*****	*****	*****
Repairs to security gates and Barricade	CCS	Shopping	18-Jun-20	*****	*****	*****	*****
Repairs to Steel doors	CCS	Shopping	11-Apr-20	*****	*****	*****	*****
Design of New Elevator Shaft	CCS	Shopping	16-Feb-20	*****	*****	*****	*****
Painting of Green Rails and Facade	CCS	Shopping	17-May-20	*****	*****	*****	*****
Repairs and repainting of external corridors ground floor and first floor	CCS	Shopping	18-Jun-20	*****	*****	*****	*****
Painting of CCS Building Exterior	CCS	Shopping	18-Jun-20	*****	*****	*****	*****

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$
Construction of concrete walkway CCS HQ	CCS	Shopping	01-May-20	*****	*****	*****	*****
Extension of concrete drains	CCS	Shopping	01-Mar-20	*****	*****	*****	*****
Construction of sewage catchment and shed	CCS	Shopping	18-Jun-20	*****	*****	*****	*****
Construction of Maintenance shed	CCS	Shopping	18-Jun-20	*****	*****	*****	*****
Servicing of Generator Alternator and Starting Motor	CCS	Shopping	24-Aug-20	*****	*****	*****	*****
Road marking and repainting of parking signs	CCS	Shopping	25-Apr-20	*****	*****	*****	*****
Replacement of one main Panels for AC Units	CCS	Shopping	26-Jul-20	*****	*****	*****	*****
Cleaning and Vacuuming of Air Ducts	CCS	Shopping	26-Aug-20	*****	*****	*****	*****
Staff events decorations and constructions	CCS	Shopping	26-Apr-20	*****	*****	*****	*****
Maintenance and Operation of Motor Vehicles							
Purchase of fuel	CCS	Direct Award	Jan - Dec 20	*****	*****	*****	*****
purchase of Lubricants	CCS	Direct Award	Jan - Dec 20	*****	*****	*****	*****
Servicing of vehicles	CCS	Direct Award	Jan - Dec 20	*****	*****	*****	*****
Repairs to vehicles	CCS	Direct Award	Jan - Dec 20	*****	*****	*****	*****

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$
Tyres	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Cleaning of vehicles	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Motor Vehicle Insurance	CCS	Direct Award	Jan - Dec 20	*****	*****	*****	*****
General Admin Services							
Scrubbing and polishing of floors - HQ	CCS	Shopping	May/Nov 2020	*****	*****	*****	*****
Shampooing of carpets at HQ	CCS	Shopping	May/Nov 2020	*****	*****	*****	*****
Scrubbing and polishing of floors - Annexe	CCS	Shopping	May/Nov 2021	*****	*****	*****	*****
Shampooing of carpets at Annexe	CCS	Shopping	May/Nov 2020	*****	*****	*****	*****
Routine Repairs/Refurbishing of furniture	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Refurbishing of chairs in the large conference room are to be refurbished	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Gardening Services - Remuneration for Head Gardener	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Gardening Services - Remuneration for L. Johnson	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****

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				Gardening Services - Remuneration for A. Mc Kenzie	CCS	Shopping	Jan - Dec 20
Gardening Services - Remuneration for L Rolston	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Gardening Services - Remuneration for F. Blair	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Purchase of Gardening Implements (TOOLS)	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Purchase of Gardening supplies (incl an irrigation sys for automated watering of hedges and burms)	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Purchase of Gardening spares	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Fuel for Gardening equipment	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Servicing of Gardening equipment	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Repairs to gardening equipment	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Recarpeting of Large Conference Room & Q7	CCS	Shopping	20-Jan-20	*****	*****	*****	*****
Work study Interns - Stipend	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Improvement of lawns	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Sanitac Services - HQ	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****

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Sanitac Services - Annex	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Garbage Disposal Service - HQ	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Garbage Disposal Service - Annex	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Miscellaneous Purchases	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Garbage Disposal Service - SG's Residence	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Gardening Services at the SG's residence - Remuneration for D. Sumeer	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Gardening supplies - SG's Residence	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Security							
Security Services	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Escort Services	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Documentation Center							
Newspapers (local) - Subscription	CCS	Direct Award	Jan-20	*****	*****	*****	*****

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$
EBSCOhost Database subscription	CCS	Direct Award	Jan-20	*****	*****	*****	*****
Justis Legal Database Subscription	CCS	Direct Award	Nov-20	*****	*****	*****	*****
ISBN Subscription	CCS	Direct Award	Nov-20	*****	*****	*****	*****
ACURIL Subscription	CCS	Direct Award	Feb-20	*****	*****	*****	*****
CARBICA Subscription	CCS	Direct Award	Feb-20	*****	*****	*****	*****
dLoC Subscription	CCS	Direct Award	Mar-20	*****	*****	*****	*****
Library Equipment and Supplies	CCS	Direct Award	September	*****	*****	*****	*****
Periodicals (assorted) Subscription	CCS	Direct Award	October	*****	*****	*****	*****
Monographs	CCS	Direct Award	November	*****	*****	*****	*****
				*****	*****	*****	*****
Jamaica Offices							
Internal Cleaning Services	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Hygiene Services (Both)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Cleaning Supplies	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Stationery & Office Supplies	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Printer Spares and accessories	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Maintenance of Offices - Gardening	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Maintenance of Offices - Security	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$				
				Maintenance of Computers	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
				Courier Services	CCS	Direct Award	Jan - Dec 2020	*****	*****	*****	*****
CSME and OTN Barbados Offices											
Cleaning Services	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Hygiene Services (Both)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Drinking Water	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Cable & Wireless (Barbados) - Yellow Pages Listing	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Cable & Wireless (Barbados) - Landline & mobile	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Cable & Wireless (Jamaica) - Office	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Digicel (Barbados) - Internet et al	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Stationery & Office Supplies	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of Computers including Printer Spares and accessories	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of Vehicle (Insurance et al)	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of Offices - Insurance	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of Offices - Repairs, Cleaning supplies et at	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of Offices - Security	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Courier Services	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$				
				Subscriptions	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
				Headquarters and Annexe - IIS							
Computer spares	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of HP printers	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance tools	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of power infrastructure	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Software maintenance	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Workfront software maintenance	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
HRIS software maintenance	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance of security appliances	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Office 365 and Exchange Online	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Hosting of web services	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Domain name renewal and management	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
IWS Software Maintenance	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Extended warranty for servers	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance and support for telephone system	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Technical reference material and subscriptions	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Barbados and Jamaica Offices - IIS											
Computer spares	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Printer maintenance	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				
Maintenance tools	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****				

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				Q1 EC \$	Q2 EC \$	Q3 EC \$	Q4 EC \$
Maintenance of power infrastructure	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Software maintenance	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Hardware upgrades	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Maintenance of remote offices	CCS	Shopping	Jan - Dec 2020	*****	*****	*****	*****
Communications Unit							
Layout and Printing of SG's Annual Reports	CCS	Shopping	1-Jan-20	*****	*****	*****	*****
Renewal of software licences; purchase of new licences	CCS	Direct Award	1-Jan-20	*****	*****	*****	*****
Purchase and shipment of Memorabilia	CCS	Shopping	1-Jan-20	*****	*****	*****	*****
Production of Publications	CCS	Shopping	1-Apr-20	*****	*****	*****	*****
Media Promotions and Special Initiatives	CCS	Shopping	1-Apr-20	*****	*****	*****	*****
Public Relations Initiatives including Exhibitions	CCS	Shopping	1-Jan-20	*****	*****	*****	*****
Internal Audit							
Attendance at locally organised training courses	CCS	Shopping	TBD	*****	*****	*****	*****
Purchase of reference materials	CCS	Shopping	1-Apr-20	*****	*****	*****	*****
Subscription to IIA	CCS	Direct Award	30-Nov-20	*****	*****	*****	*****
Subscription to online database (knowledge leader)	CCS	Direct Award	31-Jul-20	*****	*****	*****	*****
Annual Maint. Fee - TeamMate Audit Management Software	CCS	Direct Award	2-Jan-20	*****	*****	*****	*****
TeamMate Audit Management Software - upgrade of software	CCS	Direct Award	15-Jul-20	*****	*****	*****	*****
	CCS	Direct Award	Jan-19	*****	*****	*****	*****
Store Supplies							

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Replenishment of General Office Supplies for the CCS Stores	CCS	Shopping	Feb/Jul 20	*****	*****	*****	*****
Replenishment of General Office Supplies (Toners) for the CCS Stores		Shopping	Feb/Jul/Oct 20	*****	*****	*****	*****
Replenishment of Tea Supplies for the CCS Stores	CCS	Shopping	Feb/Jul 20	*****	*****	*****	*****
Replenishment of Cleaning Supplies for the CCS Stores	CCS	Shopping	Feb/Jul/Oct 20	*****	*****	*****	*****
Human Resources Management							
Repatriation	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Resettlement Grant	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
First Appointment (inclusive of advertisements, interviews& on-boarding)	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Staff Welfare	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Employee Relations	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Employee Health and Wellness Support Fund	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Long Service Awards	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
End-of-Year Function	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Staff Talent Celebration	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Global Fund							
One (1) HP Laser Jet Print Cartridges 90 A	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Cartridge for HP Laser Jet Pro 400 Color Toner: • Black, Magenta, Cyan, Yellow	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****

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One (1) Bottle of Color Toner for Xerox 6605 Multifunctional Machine	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Bottle of Black Toner for Xerox 6605 Multifunctional Machine	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Bottle of Waste Toner Bottle for Xerox 6605 Multifunctional Machine	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Box of Large Bulldog Clips	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Box of Medium Bulldog Clips	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Box of Small Bulldog Clips	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Packet of Pocket Folders	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Packet of Quarto Printing Paper	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Packet of Legal Printing Paper	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Box of Blue Ink	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Box of Black Ink	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Box of Red Ink	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
One (1) Box of Highlighter	Global Fund	Shopping	Jan - Dec 20	*****	*****	*****	*****
Foreign and Community Relations							
T-Shirts and Caps for Election Observer Missions	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****
Cell Phones	CCS	Shopping	Jan - Dec 20	*****	*****	*****	*****

Procurement Method: Direct Award; Shopping; Restricted Tendering; Opening Tendering