

**CARICOM SECRETARIAT'S GENERAL PROCUREMENT PLAN**

**Consultancies**

**1 January 2023- 31 December 2023**

DESCRIPTION OF ACTIVITIES AND METHOD OF PROCUREMENT		PROPOSED CONTRACT TYPE (Fee-Based/Global Price)	INDICATIVE TIMETABLE							
			DESCRIPTION OF CONTRACT	SELECTION METHOD	Global Price	MAXIMUM CONTRACT VALUE	Procurement Notice/ REOI	Expected Launch Date	Closing Date of Tender	Evaluation
Technical Assistance to coordinate the implementation of the CARIFORUM-UK EPA		Restricted Tendering	Global Price	GBP 42,000	Yes	06-Nov-22	06-Dec-22	13-Dec-22	27-Dec-22	01-Jan-23
Administrative Support for the implementation of the CARIFORUM-UK EPA		Consultant's Qualifications Selection	Global Price	GBP 12,000	No	29-Nov-22	06-Dec-22	13-Dec-22	27-Dec-22	01-Jan-23
Capacity Building in the Area of Competition, Public Procurement, Trade Facilitation and Customs		Open Tender	Global Price	EUR 1,000,000	Yes	15-Dec-22	13-Feb-23	05-Mar-23	25-Mar-23	29-Apr-23
Consultancy to analyse the EU's Services Regulatory Framework governing in particular Cross –Border Trade and Temporary Entry and determine the market access opportunities available to CARIFORUM Services Suppliers		Consultant's Qualifications Selection	Global Price	EUR 18,000	No	29-Apr-23	06-May-23	13-May-23	27-May-23	01-Jun-23
Review of the CARIFORUM-EU Economic Partnership Agreement and the Trade Regulatory Framework in CARIFORUM States in Grenada		Consultant's Qualifications Selection	Global Price	EUR 20,000	No	29-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23

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Consultancy to undertake a comprehensive review of CARIFORUM and the CARIFORUM Directorate		Global Price	EUR 20,000.00	No	30-Dec-22	06-Jan-23	13-Jan-23	27-Jan-23	01-Feb-23
Consultancy to develop Internet Marketing Strategies for CARIFORUM Small and Medium-Sized Enterprises (SMEs) in the Tourism Services Sector		Global Price	EUR 10,000.00	No	30-Jul-23	06-Aug-23	13-Aug-23	27-Aug-23	01-Sep-23
Consultancy to prepare draft/model legislation for the CARIFORUM-EU EPA Framework		Global Price	USD 100,000.00	Yes	04-Jan-23	03-Feb-23	10-Feb-23	24-Feb-23	01-Mar-23
Consultancy to review the legal and regulatory framework and to prepare a Draft CARIFORUM Mutual Recognition Agreement - Engineering Services		Global Price	EUR 15,800.00	No	14-May-23	21-May-23	28-May-23	11-Jun-23	16-Jun-23
Consultancy to provide targeted legal services support to the CARIFORUM EPA Implementation Unit to prepare/finalise instruments for CARIFORUM-EU EPA		Global Price	EUR 30,000.00	No	05-Mar-23	04-Apr-23	11-Apr-23	25-Apr-23	30-Apr-23

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Consultancy to provide legal services support to the EPA Implementation Unit		Restricted Tendering	Global Price	EUR 35,000.00	Yes	04-Jan-23	03-Feb-23	10-Feb-23	24-Feb-23	01-Mar-23
Consultancy to Provide a Technical Opinion on the EU's Proposal in relation to the Scope of the Review of Protocol I to the EPA		Direct Award	Global Price	EUR 3,000.00	No	12-Apr-23	19-Apr-23	26-Apr-23	10-May-23	15-May-23
Consultancy to review and revise the CARIFORUM Rules of Procedure		Consultant's Qualifications Selection	Global Price	EUR 15,800.00	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Consultancy to prepare draft Rules of Procedure for the joint institutions under the Caribbean-EU Protocol		Consultant's Qualifications Selection	Global Price	EUR 20,000.00	No	29-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23
Consultancy to review the Joint Partnership Strategy		Consultant's Qualifications Selection	Global Price	EUR 20,000.00	No	29-Apr-23	06-May-23	13-May-23	27-May-23	01-Jun-23

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Technical Assistance to conduct training on the Americas and Caribbean Multi-Annual Indicative Programme 2021-2027		Consultant's Qualifications Selection	Global Price	EUR 15,000.00	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Technical assistance to prepare a regional strategy for operationalizing the Caribbean-EU Protocol		Consultant's Qualifications Selection	Global Price	EUR 20,000.00	Yes	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Review of the Framework for structured and continuous dialogue at the political and technical level		Restricted Tendering	Global Price	EUR 30,000.00	Yes	13-May-23	12-Jul-23	11-Aug-23	18-Aug-23	01-Sep-23
Provision of External Audit for Global Fund Grant for the year 2022		Consultant's Qualifications Selection	Global Price	USD 10,000.00	No	29-Jun-23	06-Jul-23	13-Jul-23	27-Jul-23	01-Aug-23
Consultant to conduct training workshop for CITES designated national authorities on electronic control/management permits to improve control of trade in wildlife		Consultant's Qualifications Selection	Global Price	USD 20,000	No	28-Aug-23	04-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23
Development of proposal for a simplified automated permit processes (single-window IT based) that is compatible with the e-cites tool		Consultant's Qualifications Selection	Global Price	USD 14,063	No	28-Aug-23	04-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23

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Consultant to provide technical assistance with the assessment (identify specific waste streams, shipment and finance possibilities) of interim storage facilities for chemicals and other wastes in ACP Caribbean countries		Consultant's Qualifications Selection	Global Price	USD 20,000	No	26-Feb-23	05-Mar-23	12-Mar-23	26-Mar-23	31-Mar-23
Consultant to conduct two participatory training workshops on development of assessment schemes for introduction of new chemicals for Final Regulatory Actions (FRA) under Rotterdam Convention		Consultant's Qualifications Selection	Global Price	USD 10,546	No	28-Aug-23	04-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23
Consultant to technical assistance to align the draft Caribbean Biodiversity Strategy with post-2020 Global Biodiversity Strategy		Consultant's Qualifications Selection	Global Price	USD 20,000	No	26-Feb-23	05-Mar-23	12-Mar-23	26-Mar-23	31-Mar-23
Consultancy to develop a scoping paper for identifying options and enhancing capacity development and implementation of post 2020 GBF in the context of knowledge management, technical and scientific cooperation and technology transfer		Consultant's Qualifications Selection	Global Price	USD 30,000	No	26-Feb-23	05-Mar-23	12-Mar-23	26-Mar-23	31-Mar-23
Consultant to provide technical assistance for the assessment of existing legal instruments for identification of gaps in waste and chemical control; provision of training on drafting of legal instruments and the updating of national legal regulatory frameworks to fill the gaps, and preparation of National Implementation Plan (NIPs)		Consultant's Qualifications Selection	Global Price	USD 20,000	No	13-Aug-23	20-Aug-23	27-Aug-23	10-Sep-23	15-Sep-23
Creation of national coordination mechanism(s) for integration of biodiversity and chemicals and waste clusters of MEAs into a wider environmental and sustainable development framework in Caribbean countries.		Consultant's Qualifications Selection	Global Price	USD 12,000	No	13-Jul-23	20-Jul-23	27-Jul-23	10-Aug-23	15-Aug-23

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Consultant to develop an annual course for negotiators		Global Price	USD 35,286	Yes	05-Mar-23	04-Apr-23	11-Apr-23	25-Apr-23	30-Apr-23
Development of state of MEAs Implementation report in the caribbean region		Global Price	USD 20,000	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Consultant to conduct Training workshops to build panel data for effective monitoring of MEAs and for improving evidence based reporting on MEA targets		Global Price	USD 9,833	No	28-May-23	04-Jun-23	11-Jun-23	25-Jun-23	30-Jun-23
Consultant to provide technical assistance for the creation and maintenance of an MEAs Knowledge Sharing Platform		Global Price	USD 1,602	No	12-Sep-23	19-Sep-23	26-Sep-23	10-Oct-23	15-Oct-23
Develop a Tools of Trade Procedure		Global Price	XCD 135,845	Yes	05-Mar-23	04-Apr-23	11-Apr-23	25-Apr-23	30-Apr-23

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Development of a Simplified Customs Procedure		Global Price	XCD 135,845	Yes	05-Apr-23	05-May-23	12-May-23	26-May-23	31-May-23
Advancing the development of a regional administration for patents and trademarks - Populated national trademarks databases		Global Price	XCD 124,477	Yes	05-Aug-23	04-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23
Advancing the development of a regional administration for patents and trademarks - Data Validation		Global Price	XCD 388,992	Yes	06-Jul-23	4-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23
Consultancy to Review the Patent Legislation of Member States, provide Drafting Instructions, and provide Model Patent Legislation		Global Price	XCD 456,434	Yes	21-Jun-23	20-Aug-23	27-Aug-23	10-Sep-23	15-Sep-23

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Consultancy to Draft a Caribbean Trademarks Convention		Global Price	XCD 186,149	yes	05-Aug-23	04-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23
Consultancy to Re-Develop the CAPS		Global Price	XCD 731,778	Yes	03-Feb-23	4-Apr-23	11-Apr-23	25-Apr-23	30-Apr-23
Design and development of Database of Non-Conforming Measures (NCMs)		Global Price	XCD 454,342	Yes	05-Apr-23	4-Jun-23	11-Jun-23	25-Jun-23	30-Jun-23
Manage Treaty Registry and Treaty related matters		Global Price	EUR 28,800	Yes	06-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23

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Communicatons Consultant, PCU		Global Price	USD 31,402	Yes	05-Feb-23	07-Mar-23	14-Mar-23	28-Mar-23	02-Apr-23
Project Implementation Consultant, PCU		Global Price	USD 26,400	No	13-Mar-23	20-Mar-23	27-Mar-23	10-Apr-23	15-Apr-23
Conduct GBV assessments considering COVID-19 impact to serve as base to identify the needs for law and policy changes at country level		Global Price	USD 8,000	No	29-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23
Conduct mapping of costing exercises for the implementation of evidence-based services for key populations in Jamaica, Suriname and Trinidad & Tobago		Global Price	USD 8,000	No	29-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23

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Conduct training and experience sharing for government officials and civil society organisations (CSOs) on social contracting		Direct Award	Global Price	USD 4,000	No	27-Jan-23	03-Feb-23	10-Feb-23	24-Feb-23	01-Mar-23
Conduct training on Comprehensive Sexuality Education Toolkit for Out-of-School youth (Health)		Direct Award	Global Price	USD 8,000	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Conduct training on Comprehensive Sexuality Education Toolkit for Out-of-School youth (Education)		Direct Award	Global Price	USD 8,000	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Prepare technical analytical reports/positions to LAC Communication Focal Point (Latin America technical support to constituency)		Consultant's Qualifications Selection	Global Price	USD 22,000	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23

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Provide technical and advisory support for population and maintenance of website in Spanish and management of social media (Latin America)		Global Price	USD 10,000	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Maintain and update PANCAP website		Global Price	USD 4,000	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Consultancy to formulate recommendations for the modernisation of the financial market infrastructure in CARICOM.		Global Price	EUR 364,000	Yes	07-May-23	6-Jul-23	13-Jul-23	27-Jul-23	01-Aug-23
Consultancy to draft Deposit Insurance legislation and formulate recommendations for a special resolution regime.		Global Price	EUR 317,000	Yes	06-Apr-23	5-Jun-23	12-Jun-23	26-Jun-23	01-Jul-23

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Review of tax laws and bilateral tax treaties and development and execution of a CARICOM-specific tax administration agenda and toolkits to counter tax avoidance and a mechanism for tax-information sharing on multinationals operating in CARICOM.		Open Tender	Global Price	EUR 192,000	Yes	07-Aug-23	6-Oct-23	13-Oct-23	27-Oct-23	01-Nov-23
Undertake law revision exercise to update the Revised Treaty to reflect the existing amendments thereto, textual corrections and applicable conference decisions.		Consultant's Qualifications Selection	Global Price	EUR 17,820	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Audit of Financial statements( 2023) for the Caribbean Community Kingdom of Spain Joint Fund		Consultant's Qualifications Selection	Global Price	USD 12,000	No	27-Feb-23	06-Mar-23	13-Mar-23	27-Mar-23	01-Apr-23
Audit of Creative Caribbean " An eco system of " play " for growth and Development Project		Consultant's Qualifications Selection	Global Price	USD 20,000	No	29-Apr-23	06-May-23	13-May-23	27-May-23	01-Jun-23

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Consultancy – Future State of the Regional Statistics Programme.		Global Price	USD 110,000	Yes	05-May-23	04-Jun-23	11-Jun-23	25-Jun-23	30-Jun-23
Consultancy on modernizing of the statistical production processes-implementation of a statistical business process model (GSBPM )		Global Price	EUR 130,000	Yes	05-Apr-23	4-Jun-23	11-Jun-23	25-Jun-23	30-Jun-23
Consultancy on improving the quality of Statistics in CARICOM - Implementation of a peer-review system of the Code of Good Statistical Practices and the CARICOM Quality Assurance Framework		Global Price	EUR 130,000	Yes	06-Jul-23	4-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23
Consultancy to build capacity in the production of the indicators of the Sustainable Development Goals		Global Price	EUR 170,000	Yes	06-Jul-23	4-Sep-23	11-Sep-23	25-Sep-23	30-Sep-23

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Consultancy to strengthen capacity in the conduct of Census data analysis and dissemination and in promoting the use of census data including the use of Geographic Information System and CAPI /data processing		Open Tender	Global Price	EUR 170,000	Yes	05-Apr-23	4-Jun-23	11-Jun-23	25-Jun-23	30-Jun-23
Consultancy services for an assessment of the optimal future state for the coordination of Regional Statistics within the Caribbean Community		Restricted Tendering	Global Price	USD 110,000	Yes	05-May-23	04-Jun-23	11-Jun-23	25-Jun-23	30-Jun-23
Map and Develop Evidence-Based Knowledge, Attitudes, Practices (KAP) Tools Related to Violence Against Women and Girls and Family Violence in the Caribbean.		Consultant's Qualifications Selection	Global Price	USD 30,000	No	29-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23
Consultancy services for the development, implementation, monitoring and communications of Gender Policies and Action Plans		Restricted Tendering	Global Price	USD 86,964	Yes	06-Apr-23	06-May-23	13-May-23	27-May-23	01-Jun-23

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A Project Coordinator to support the overall CDB/CARICOM project (144 days of work)		Global Price	USD 50,400	Yes	25-Apr-23	25-May-23	01-Jun-23	15-Jun-23	20-Jun-23
Junior Consultancy services to support UNDP Spotlight activities (4 months)		Global Price	USD 50,400	No	29-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23
Consultancy Services to be offered to IGDS/UWI for training and seed funds for eligible survivors of GBV and other support services that are part of an economic empowerment programme for women.		Global Price	USD 23,320	No	29-Mar-23	05-Apr-23	12-Apr-23	26-Apr-23	01-May-23
Consultancy for Headhunting for the Director Operations, Director Partnerships and Project Support and Programme Manager, Human Resource Management in the Caribbean Community Secretariat		Global Price	USD 30,000	Yes	28-Feb-23	30-Mar-23	06-Apr-23	20-Apr-23	25-Apr-23

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Consultancy for the Review and Revision of the Compensation & Benefits Structure for the Caribbean Community Secretariat- 2023		Global Price	USD 50,000	Yes	20-Mar-23	19-Apr-23	26-Apr-23	10-May-23	15-May-23

**Selection methods: Direct Award (Single Source/Negotiation); Consultants' Qualification Selection (CQS); Restricted Tendering; Opening Tendering**