

LOGO COMPETITION INFORMATION SHEET

OBJECTIVE

To choose a “logo” to represent the RJLSC. The Logo will be for the exclusive use of the RJLSC. It will appear on all material associated with the RJLSC, including its letterhead. The intellectual rights of whatsoever nature in the Logo will be vested exclusively in the Regional Judicial and Legal Services Commission, and the Commission will have the right to use and reproduce it, [whether in print or electronic and on Commission property and paraphernalia], into perpetuity, as it sees fit.

ELIGIBILITY

1. There is no fee to enter the competition.
2. The competition is open to staff of the CARICOM Secretariat, CARICOM and Associated Institutions and Members of the Bar Associations of CARICOM Member States.
3. The competition is not open to employees of the CCJ and the RJLSC.
4. Entrants shall be by individuals or in groups of individuals of no more than five who are part of a single institution of CARICOM as identified in Item 2 above.
5. Only one (1) prize will be awarded whether the entrant is single or by a group.

DURATION

The competition will run from **February 21 to April 11, 2022.**

The winner will be notified via e-mail and announced on the RJLSC Website.

GUIDELINES

- Designs must be ORIGINAL and must not include copyrighted material.
- Designs must be submitted in FULL COLOUR, high resolution (no less than 300 dpi), RGB, CMYK and supporting greyscale versions.
- Digital artwork must be submitted in .png, .jpeg and .pdf format.
- Entrants must be registered for an assigned number before the submission of designs.
- Submission of designs must be accompanied by the approved Acceptance Form bearing the description of the design and the signed Affirmation.
- The Logo must incorporate the acronym RJLSC.
- The entrant must own the rights for use of all images and fonts incorporated in the submission.
- All entries must be received by **April 11, 2022.**
- Entries will not be returned. The RJLSC reserves the right to use entrants’ names and artwork accordingly.
- Employees of the CARICOM Secretariat, CARICOM and Associate Institutions, and Members of the Bar Associations of the CARICOM countries are eligible to participate individually or as a group of no more than five persons.
- The intellectual rights of whatsoever nature in the Logo shall be vested exclusively in the Regional Judicial and Legal Services Commission, which shall have the right to use and reproduce it, [whether in print or electronic and on its property and paraphernalia], into perpetuity, as it sees fit.

HOW TO ENTER

1. Each individual or group entrant must complete the Registration Form and submit the same by **March 8, 2022**. The organisation with which the entrant is employed or the Bar Association with which they are a member must be included on the Form.
2. On receipt of the Registration Form, the RJLSC will review and verify eligibility and assign a registration number to qualified entrants.
3. Qualified entrants will then receive from the RJLSC an Acceptance Form with the assigned registration number by March 14, 2022.
4. Designs must be e-mailed to rjlsclgo@rjls.org by no later than **April 11, 2022**, together with the Acceptance Form, bearing the description of the design and the signed Affirmation. (see all Forms attached.)

USAGE

The winning design will be the official Logo of the RJLSC and will be used at all events, projects, programmes, promotions as desired by the RJLSC. The winning entrant must assign all ownership and intellectual property rights of the Logo to the RJLSC into perpetuity. The RJLSC may modify the Logo as it sees necessary.

JUDGING

1. For the purposes of anonymity, the designs will be identified for assessment based on the assigned Registration number.
2. Only submissions with the completed Acceptance Form, bearing the description of the design and the signed Affirmation will be eligible for assessment.
3. The panel of Judges will be comprised of persons not employed with any CARICOM Institution and who have expertise in logo designs.
4. The criteria for the selection of winners by the Judges will be based on:
 - Description of design
 - Clarity and representation of the theme
 - Creativity and originality
 - Overall presentation

PRIZE

The winning entry will receive **US\$500** and a **Book**.

DISCLAIMER

1. The RJLSC is not responsible for lost, late, misdirected, incomplete, illegible, or otherwise unusable entries, including entries that are lost or unusable due to computer, internet or electronic problems.
2. The RJLSC reserves the right to cancel or modify the Contest and award the prize by alternate means if fraud or technical failure is determined at any time by the RJLSC, including after the submission window has closed.