



GOVERNMENT OF JAMAICA
MINISTRY OF ECONOMIC GROWTH & JOB CREATION
(MEGJC)

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI) FOR A GREEN CLIMATE
FUND PROJECT DEVELOPMENT SPECIALIST**

Institution: Climate Change Division (CCD), Ministry of Economic Growth and Job Creation (MEGJC) Country: Jamaica

Project: Mobilizing Private Sector to Support Low-Carbon and Climate Resilient Development in Jamaica and Other CARICOM States

Grant No.: JAM-RS-002

The Ministry of Economic Growth and Job Creation (MEGJC) has received a readiness grant from the Green Climate Fund to support private sector mobilization for the development of climate change adaptation and mitigation projects/programmes at the national and regional level. A portion will be used to engage a Project Development Specialist "Consultant" to provide private sector entities with training in project development with the aim of enhancing their capacity in building their business case to better access resources of the Green Climate Fund (GCF).

The specific objectives of the assignment are: (a) Convene an Inception Meeting with the National Designated Authority of the Green Climate Fund; (b) Design and launch the Request for Call for Project ideas; (c) Conduct a one 2-day training workshop for short-listed project proponents; (d) Prepare a report on workshop proceedings, recommendations for follow-up actions and training materials and a workshop evaluation report.

The implementation period of the above-captioned project is eighteen months (18) months. However the consultancy work is two (2) months, commencing in January 2019.

The expressions of interest (EOI) will be evaluated based on the following criteria: (a) qualifications-candidate should possess at least an advanced degree (Masters or higher) in Project Management, Environmental Studies, Business Administration, Finance, Climate Policy or a relevant field; (b) at least four to five (4-5) years of proven experience in project/programme development and management in climate change, preferably in the Caribbean region or other Small Island Developing States; (c) demonstrate previous success in development and approval of multilateral funded projects (Adaptation Fund, Global Environment Facility and Green Climate Fund). Experience with the Green Climate Fund is preferred; (d) Samples of work submitted demonstrating (i) at least three relevant projects developed over the last four to five (4-5) years which highlights their experience and (ii) excellent grant proposal writing and project development training; and (e) fluency in written and spoken English.

The Ministry of Economic Growth and Job Creation (MEGJC) now invites eligible Consultants to indicate their interest in providing the Services & to provide information demonstrating the required qualifications and relevant experience to perform the Services.

Expressions of Interest (EOI) should not exceed fifteen (15) pages.

Consultants will be selected in accordance with the procedures set out in the Government of Jamaica, Handbook of Public Sector Procurement Procedures Volume 3 and 4, March 2014. It is open to all eligible bidders as defined in the policies.

Method of selection: Quality Base Selection (QBS) method set out in the Procurement Policies.

Further information can be obtained at www.megjc.gov.jm.

Expressions of interest (EOI) must be written in English and submitted via email in PDF format, **by 3:00pm (UTC-5) on Monday, October 29, 2018.**

Attention: UnaMay Gordon- Principal Director, Climate Change Division, Ministry of Economic Growth and Job Creation, 16A Half Way Tree Road, Kingston 5, Jamaica, West Indies.

Tel: (876) 633-7532; Email unamay.gordon@megjc.gov.jm

All EOIs will be opened at 3:15 pm on the same day.

** Participants are to note that emails over 10MB in total may not be received by the Ministry of Economic Growth and Job Creation (MEGJC) IT system. Special arrangements must be made in advance with the ministry's representative for the e-delivery of larger documents.*

The Ministry of Economic Growth & Job Creation (MEGJC) will not be responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of the expressions of interest (EOI).