

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES– INDIVIDUAL SELECTION)

**Saint Vincent the Grenadines
OECS Regional Tourism Competitiveness Project
IDA Credit.: 6001-VC
Procurement and Contract Management Specialist
SVGRTCP-C-IC-11**

The Government of Saint Vincent and the Grenadines has received financing from the World Bank toward the cost of the **OECS Regional Tourism Competitiveness Project**, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) includes tasks in the bidding process such as preparing & reviewing bidding documents, preparing evaluation reports and contracts as well as contract management tasks such as ensuring that goods/works/services are procured in accordance with approved procurement plan, contracts and procurement guidelines. The consultancy will initially be for a period of two years.

The **Economic Planning and Sustainable Development Division, Ministry of Finance, Economic Planning, Sustainable Development and Information Technology** now invites eligible **individual consultants** (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services (description of similar assignments, experience in similar conditions, etc. via Curriculum Vitae). The minimum requirements are:

1. Educational Requirements

- A Bachelor’s degree, or equivalent, in management, accounting or economics
- An MBA or post graduate diploma, or equivalent, in project management would be an asset

2. Experience Requirements

- Demonstrated experience with donor programmes and knowledge of procurement procedures used by multilateral or bilateral donors (for e.g. The World Bank, Caribbean Development Bank and the European Union)
- Experience in working within the public sector
- Five (5) years’ experience in procurement and contract management of projects

3. Other Requirements

- Proficiency in Microsoft Office Suite in particular Project
- Possess strong analytical skills
- Possess strong negotiating skills
- Proficiency in English
- Possess good communication skills

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers, January 2011 Revised July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the **Individual Consultant** method set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours **9:00 am** and **3:30 pm**.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by fax, or by e-mail) by **25th October, 2018**.

Economic Planning and Sustainable Development Division, Ministry of Finance, Economic Planning, Sustainable Development and Information Technology

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The Director of Planning (Ag)
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