

ADDENDUM #1

CLARIFICATION ON TERMS OF REFERENCE - CONSULTING SERVICES

MAINSTREAMING ENVIRONMENTAL INFORMATION MANAGEMENT AND MULTILATERAL ENVIRONMENTAL AGREEMENTS (MEAS) OBJECTIVES

Under the

Increase Saint Lucia's Capacity to Monitor Multilateral Environmental Agreements (MEA) Implementation and Sustainable Development Project

Further information requested to assist in the submission of proposal

	Questions	Response	Further Information
1.	How will the Statistics Department be involved in the Environmental Information System (EIS)?	Key stakeholders include all agencies who are responsible for MEA implementation, enforcement, as well as facilitating compliance, collection, use and dissemination of data	All agencies that undertake data and information gathering as part of their responsibilities that provide input into decision-making processes. The Central Statistics Office plays an integral role in data collection and information in Saint Lucia
2.	How key environmental questions can be integrated in the EIS?	National stakeholders should be able to use environmental information for planning, project development and environmental management	Priority environmental data based on previously held stakeholder consultations
3.	Task 2 (d) & Task 3 clarification?	Understanding the level of vulnerability of an asset (Saint Lucia), state of the environment, climate impacts is a valuable part of decision making and policy development for future planning, as it provides a basis for establishing priorities	Measurable increase in the capacities of govt. agencies to conduct impact, risk and vulnerability assessments, using tools, methodologies and data available on various data platforms Number of officers from different agencies trained in assessment tools
4.	Task 4 (c) scenario planning	Develop three (3) scenarios using audio-visual presentations based on priority environmental issues (identified in Task 2)	Audio-visual scenarios examples: speech, graphics, models, audio,

	& audiovisual scenarios?	including, information access and sharing opportunities and recommendations from workshop on national scenarios development tools, planning and delivery	pictures, videos combining all or any of these elements
5.	Literature Review	All reports and documents identified in TOR Task 2 (a) will be provided by the Contracting Authority	
6.	Deliverables Schedule	At the discretion of the Contracted Consultant Firm, the schedule can be customized to their work plan/timeline	To be approved by the Contracting Authority
7.	Duration of Assignment	16 calendar months = 480 days	A consultant can decide to allocate varying hours.
8.	Logistical arrangements	The consultant firm is expected to make their own hotel, transportation and office arrangements	All workshop logistics for participants, venue etc. will be conducted by the Contracting Authority
9.	Qualifications and Experience	A combination of key experts can represent the consultant firm as long as they comprise all the skills listed	