

**MINISTRY OF BUSINESS
SMALL BUSINESS BUREAU**

**MICRO AND SMALL ENTERPRISE (MSE DEVELOPMENT AND BUILDING
ALTERNATIVE LIVELIHOODS FOR VULNERABLE GROUPS**

NO. GRT/GF-13725-GY

TERMS OF REFERENCE

CONSULTANT TO PROVIDE TRAINING FOR SUSTAINABLE FORESTRY IN
GUYANA

I BACKGROUND

The Small Business Bureau (SBB) is a semi-autonomous agency under the Ministry of Business (MOB). The SBB has been instituted under the Small Business Act and was enacted to provide for an incentive regime and support programme for small businesses. The Guyanese Government had identified funding from the Guyana REDD+ Investment Fund (GRIF) resources to fund Low Carbon Grant Scheme which is being used to assist vulnerable persons and MSEs to access financing for their existing or potential business venture.

The objective of the MSE Project is to support the government's strategy to reduce carbon emissions by re-orienting the economy onto a low carbon path, through the creation of the necessary incentives for the beneficiaries to invest in the Low Carbon Sectors (LCS). Specifically, the Project contributes to the reduction of economic activity in Carbon Emitting Sector (CES) by facilitating the creation of employment via MSE in the identified sectors of the Low Development Strategy (LCDS), through the enhancement of their access to finance and business development training.

The target beneficiaries of the Project are MSE and vulnerable groups that meet the criteria established for small businesses in the Small Business Act and operate in the LCS identified in the LCDS.

GUYANA FORESTRY COMMISSION, FOREST ACT 2009

The GFC is responsible for advising the subject Minister on issues relating to forest policy, forestry laws and regulations. The Commission is also responsible for the administration and management of all State Forest land. The work of the Commission is guided by a National Forest Plan that has been developed to address the forest policy. The Commission develops and monitors standards for forest sector operations, develops and

implements forest protection and conservation strategies, oversees forest research and provides support and guidance to forest education and training. The GFC is governed by a board of directors appointed by the President. The board is responsible for the performance of the functions conferred on the Commission by the Act. The Agency's work enables Guyana to contribute to global and national environmental protection and conservation. As part of its work the Agency implements education, regulation and enforcement programmes and uses partnership and collaborative approaches to strengthen the impact of its interventions.

II OBJECTIVE

To provide information in SUSTAINABLE FORESTRY technologically advanced methods of Forest Harvesting best suited for Guyana. These clinics will provide information and answers for the various groups identified as MSEs and vulnerable persons within the Low Carbon Sectors from all ten (10) administrative regions and particularly those practicing within the Forest harvesting districts within Guyana, in **Sustainable forestry**.

III ACTIVITIES

This program is designed to equip participants with the necessary skills to promote the responsible development of the extractive industries sector and to encourage best practices from around the globe.

IV DELIVERABLES

All training material (training manuals and materials, course content, handouts etc.) will become the property of the Small Business Bureau with the right to replicate.

By the end of the training session, clients should have garnered knowledge of how to minimize environmental degradation while maximizing opportunities as presented by changing ecosystems in mining districts for inclusive and green growth. Areas to be addressed but are not limited to are as follows:

1. Importance of the forest
 - (i) Forests or Lungs
 - (ii) Pristine Forests
 - (iii) Forest and climate change

2. Harvesting and Over harvesting

- (i) Impacts of overharvesting on the forest
 - (ii) Impacts of overharvesting on the economy
 - (iii) Well Planned harvesting
 - (iv) Impacts on the weather/ climate
 - (v) Deforestation and Degradation in the Guyana Context (vi) Permits and legalities
3. Logging
- (i) Selective logging
 - (ii) Use of alternative species
 - (iii) Cutting cycles
 - (iv) Buffer zones
4. Concession Blocks and legal compliance
- (i) Species mapping
 - (ii) Selection of tree
 - (iii) Directional felling
 - (iv) Skid trail layouts
5. Land allocation and reallocation (i) Natural regeneration
- (ii) Species allocated plots
6. Health and Safety
- (i) Impacts of logging on Human Health
 - (ii) Population
 - (iii) Deaths
 - (iv) Births
 - (v) Safety equipment/ gears
 - (vi) Transport
7. Opportunities in logging districts
- (i) Social impacts of logging on the community.
 - (ii) Multi-stakeholder partnership for Community Development.
 - (iii) Enterprise Development- subsectors for development- forest and nonforest products.
 - (iv) Focus on niche opportunities which become available during the investment.
 - (v) Infusing the collective impact of the Social, Economic and Environmental development on logging towns

At the end of the training the clients should have become an ambassador of Sustainable Mining Practices.

V CHARACTERISTICS OF THE CONSULTANCY

Type: Individual / Group Consultancy

Location: Guyana

Duration: At least 10 working days, beginning xxxx, 2017

Qualifications/ Requirements: The Consultant should have high academic qualifications in Natural Resource or Environment Management or in a similar area and extensive experience in the design and delivery of training in **Sustainable Forestry**.

- (i) Must have at least 5 years of work related experience in sustainable forestry practices.
- (ii) Demonstrated experience working in the area of sustainable forestry practices preferably in a region with a transitioned or developed forestry sector.
- (iii) The Facilitator must be currently operating or training in the forestry sector.
- (iv) Professional certification in the area is an advantage.
- (v) Experience working on a similar project is an asset.
- (vi) Fluency in English is a requirement
- (vii) Willingness to travel to and within Guyana as required for the consultancy

VI PAYMENT SCHEDULE

20% - signing

30% - training programme held and clients show evidence of improved finished products (batch of product)

30% - submission of final report (both oral and written presentations) which includes evaluation of clients products and appropriate recommendations. Identification of high potential products.

20% - acceptance of report

Please submit your financial expectations for this consultancy as part of the proposal, outlining the costs associated with your bid to xxxxxxxxxx

VII EXECUTION

The SBB will be responsible for the execution of the consultancy.