

**CONSULTANCY TO PREPARE THE  
REGIONAL STRATEGIC PLAN FOR CULTURAL AND ENTERTAINMENT  
SERVICES/CULTURAL INDUSTRIES IN CARIFORUM STATES**

Contract reference no.: 10<sup>th</sup> EDF/ 1.1.1/SER/b/1/2015

**Clarifications # 2**

	<b>Queries</b>	<b>Answers</b>
1	Can respondents include an individual and/or a company as a “key expert” in their bids, or is the role of “key expert” limited to individuals?	The tenderer is the entity ( legal or natural persons) that is submitting the proposal may be a firm( a company) or a consortium(a group of individuals), while the key experts are all experts who have a crucial role in implementing the contract. In accordance with this definition, key experts are individuals.
2	In section 9.1 of the RFP document, the weighting in the evaluation grid allocates the points among 3 key experts – are respondents limited to including only 3 experts, or will the total number of points be re-allocated according to the number of experts included in the bid?	Tenderers are required to propose three key experts, whose profiles should match those specified in section 6.1.1 of the ToR. The three key experts will be evaluated in accordance with the evaluation grid in the RFP. Additionally, in accordance with section 6.1.2 of the ToR, tenderers may propose other non key experts. The other experts ( non key experts) will be evaluated under the section <i>involvement of all members of the consortium</i> in the evaluation grid in the RFP.